



## **WORK ETHICS with WORK EXPERIENCE**

Grade level 9, 10, 11, 12

Credit: 1.0 credit

Prerequisite: None

Students will learn about accountability and responsibility in the work place. Some topics to be covered are proper dress, attitude, honesty, and respect. They will also learn about work safety practices, conflict management, working in teams, and effective communication skills. Students will also be able to submit work experience hours for this course. Students are required to journal about how the topics covered in the lessons relate to their experiences on the job.

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### **Work Ethics with Work Experience Lessons**

#### **Teacher Message**

#### **Lesson 1 Personal Accountability**

#### **Lesson 1.5 Journal Personal Accountability & Work Experience Hours**

#### **Lesson 2 Character**

#### **Lesson 2.5 Journal Character Trait Development & Work Experience Hours**

#### **Lesson 3 Honesty**

#### **Lesson 3.5 Journal Self-discipline & Work Experience Hours**

#### **Lesson 4 Attitude-Critical Thinking**

#### **Lesson 4.5 Journal Positive Attitude & Work Experience Hours**

#### **Lesson 5 Self-confidence**

#### **Lesson 5.5 Journal Self-Confidence & Work Experience Hours**

#### **Lesson 6 Controlling Emotions**

#### **Lesson 6.5 Journal Controlling Emotions & Work Experience Hours**

#### **Lesson 7 Conflict Management Problem Solving**



**Lesson 7.5 Journal Conflict Management Problem Solving & Work Experience Hours**

**Lesson 8 Cooperation**

**Lesson 8.5 Journal Cooperation & Work Experience Hours**

**Lesson 9 Diversity and Legality in the Workplace**

**Lesson 9.5 Journal Diversity & Work Experience Hours**

**Lesson 10 Teamwork**

**Lesson 10.5 Journal Collaboration & Work Experience Hours**

**Lesson 11 Communication**

**Lesson 11.5 Journal Reflective Listening & Work Experience Hours**

**Lesson 12 Safety**

**Lesson 12.5 Journal Safety & Work Experience Hours**

**Lesson 13 Productivity**

**Lesson 13.5 Journal Productivity & Work Experience Hours**

**Lesson 14 Attendance and Punctuality**

**Lesson 14.5 Journal Showing On Time & Work Experience Hours**

**Lesson 15 Appearance**

**Lesson 15.5 Journal Appearance and & Work Experience Hours**

**Lesson 16 Self-Image**

**Lesson 16.5 Journal Self-Image & Work Experience Hours**

**Lesson 17 Happiness at Work = Productivity at Work**

**Lesson 17.5 Journal Happiness = Productivity & Work Experience Hours**

